

***Parent Letter***

(Date)

Dear Parent or Guardian:

Your child has applied to participate in the Be a Mentor Program this year. Students are selected based upon their availability and number of volunteer mentors available. If placed, your child is matched with one adult mentor from the surrounding business or service community. Each mentor serves as a professional role model during the school year, listening and encouraging his/her student. The overall purpose of the mentor relationship is to show the students the real world applicability of academics. We aim to draw connections between what we teach in the classroom and what our students will do in the not-too-distant future.

Our mentors come to us from various locally based businesses and service organizations. They are a diverse group representing a vast array of occupations. Each mentor is carefully screened prior to being matched with a student. Eager to share insight and experience with his or her student, each mentor will spend a minimum of four to six hours a month with his or her student. Facilitated, supervised meetings will be held periodically at the school, or a community center, in the evenings for mentors and students. The meetings will consist of skill development, team building and social activities.

***All meetings between mentors and students held outside of the school setting and not supervised by the Mentor Project Coordinator shall be arranged by mentor, student and parent, and the parent accepts full responsibility for such meetings.***

You will have an opportunity to meet your child's mentor on the school campus before your child is matched.

In order to have your child enter this program; we must have your signed authorization form in our files. To that end, we have enclosed a Parent/Guardian Questionnaire and Parent Authorization form. Please complete both, and should you have any questions, concerns, or need additional information about the project, please feel free to call me at \_\_\_\_\_.

We are very excited about the events of the upcoming year. I look forward to meeting with you all, very soon.

Most sincerely,

Mentor Coordinator

Attachment